

# Sweetwater County Solid Waste Disposal District #1

Meeting Location: 2nd floor conference room  
Sweetwater Co Health and Human Services Building  
333 Broadway St  
Rock Springs WY 82901  
(307) 352-6869

## January, 12 2025 Agenda

### Business

	<u>Presenter</u>
1. Call to order	Chairman
2. Additions or changes to the Agenda	Chairman
3. Approval of the Agenda	Chairman
4. Additions or changes to the Minutes	Chairman
5. Approval of the Minutes	Chairman
6. Formal and/or informal petitions from the floor	Chairman
7. Manager's Report	Landfill Manager

### **Action Items:**

- **Motion to Purchase a CD from State Bank**
- **Motion to purchase 7 \$250 Chamber Gift Certificates for Employee Safety Incentive Program**

### **Non-Action Items:**

- Cardboard Compactor Warranty Information
- Operator Truck RFP

### **Updates:**

- Cell 4 Updates
- Xscindo Partnership
- Tire Reclaim Partnership
- Jotform Digital Refrigerator Forms
- WDEQ Annual Report
- Compost
- Waste Characterization Study Results

- Robert Pickens Public Education Phone Call
- Usage Reports

8. New Business

9. Old Business

10. Financial Statement Treasurer

11. Approval of Financial Statement and Payment of Vouchers Chairman

12. Executive Session

13. Adjournment Chairman

Sweetwater County Solid Waste Disposal District #1

PO BOX 1493 Rock Springs WY 82901

(307) 352-6869

**December 8, 2025, Board Meeting Minutes**

The Chairwoman called the meeting to order at 5:33pm on December 8, 2025, in the 2nd floor conference room of the Sweetwater Co. Health and Human Services Building, 333 Broadway St, Rock Springs, Wyoming.

**In Attendance:**

Ms. Celeste Black  
Mr. Devon Brubaker (teleconferenced)  
Mr. Colby Moss  
Mr. Gene Legerski

**Absent:**

Ms. Larissa Apel

**Others Present:**

Mr. Dan Chetterbock  
Mr. John P. Fritz (teleconferenced) General Manager, Rock Springs Landfill  
Hathaway & Kunz, LLP

**Additions or changes to the Agenda:** None.

**Agenda:** Mr. Moss moved to approve; Mr. Legerski seconded. Motion carried.

**Additions or changes to the Minutes:** None.

**Minutes:** Mr. Moss moved to approve the minutes; Mr. Legerski seconded. Motion carried.

**Formal and/or Informal Petitions from the Floor:** None.

**Manager's Report:**

- **Action Items:** 1) Mr. Chetterbock discussed the returned bids for salvage of the metal pile at the Rock Springs landfill, with the bids attached as **Exhibit A**. Mr. Brubaker moved to approve the Pacific Steel bid as most competitive; Mr. Moss seconded. Motion carried. 2) Mr. Chetterbock discussed the Trihydro Title V monitoring cost proposal for 2026, which is attached hereto as **Exhibit B**. Mr. Legerski moved to approve the Trihydro cost proposal; Mr. Moss seconded. Motion carried. 3) Mr. Chetterbock discussed year-end holiday incentive payment for district employees, with a \$2,500 payment to match last years' payment or an alternative payment of \$1,500. The Board discussed whether to provide a \$2,500 or \$1,500 payment, grossed up, including considerations of being responsible with public money. Mr. Legerski moved to approve a \$2,500 year-end holiday incentive payment, grossed up, to all district employees; Mr. Moss seconded. Motion carried. 4) Mr. Chetterbock discussed a year-end holiday party. Mr. Legerski moved to approve; Mr. Moss seconded. Motion carried.
- **Non-Action Items:** 1) Mr. Chetterbock noted his discussion with Mr. Varley regarding ACH as a payment option, including costs incurred by the District and potential policies needed to accommodate the payment structure. The District approved of pursuing ACH as a payment option. 2) Mr. Chetterbock discussed the quote he received for a compactor for recycling cardboard, compared to the existing strategy of

purchasing roll-off dumpster periodically for cardboard recycling. Mr. Brubaker discussed long-term cost savings for a compactor. Mr. Moss inquired about a warranty, and Mr. Chetterbock confirmed there is a 3-year structural warranty and a 1-year warranty on parts and labor. 3) Mr. Chetterbock discussed the opportunity for District employees to obtain deescalation and customer service training from Pollack, with differing costs to the District depending on whether the employees attend in-person or online. Mr. Legerski moved to approve approving District employees to attend an in-person course from Pollack; Mr. Moss seconded. Motion carried.

- **Updates:** 1) Mr. Chetterbock provided an update on Cell 4 construction, including ongoing work to complete construction—anticipated opening date is end of December 2025. 2) Mr. Chetterbock discussed that Wyoming Waste provided a repository for mattresses so there is a place to store those when received. 3) Mr. Chetterbock discussed that JSS program training is going well. 4) Mr. Chetterbock spoke with a WeSoda representative who shared support for District expansion. 5) Mr. Chetterbock met with Wyoming Regional Tire to discuss pricing for tire recycling, and he anticipates getting this quote soon. 6) Mr. Chetterbock posted the request for proposal for an operator truck. 7) Mr. Chetterbock discussed that operators were on site for the waste diversion study. 8) Mr. Chetterbock coordinated for a blade rebuild for the planned circle rebuild. 9) Mr. Chetterbock discussed that he is waiting on information from the City of Green River to continue efforts towards District expansion. 10) Mr. Chetterbock noted that he submitted an annual report to the Wyoming Department of Environmental Quality. 11) Mr. Chetterbock discussed website analytics, including data collected from recycle coach.

**New Business:** None.

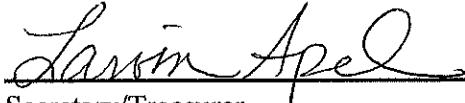
**Old Business:** None.

**Financial Statement/ Payment of Vouchers:** Mr. Legerski moved to accept financials as presented by Summit Accounting Services, P.C.; Mr. Moss seconded. Motion carried.

**Executive Session:** None.

**Adjournment:** Mr. Moss moved to adjourn; Mr. Legerski seconded. Motion carried.

  
\_\_\_\_\_  
Chairwoman

  
\_\_\_\_\_  
Secretary/Treasurer

SWEETWATER COUNTY  
SOLID WASTE DISPOSAL DISTRICT NO. 1  
WHITE GOODS AND SCRAP METAL SALVAGE

C. BID PROPOSAL  
Page 1

Board Members  
Sweetwater County Solid Waste Disposal District No. 1  
PO Box 1493

Gentlemen:

The undersigned, hereinafter referred to as the Contractor, hereby proposes to furnish all labor, tools, equipment and materials necessary to complete the work for salvage of metals and white goods at the Rock Springs landfill in accordance with the plans, specifications, general conditions and special provisions for the unit price set forth in the following proposal.

**BID PROPOSAL**

ITEM	ESTIMATED QUANTITY	UNIT PRICE	PURCHASE PRICE
White goods and Scrap metal	Approximately 1500 tons	\$142.25 nt	\$213,375.00

Submitted by:

Name: Mark Price Title: Manager

Signature: Mark Price

Company Name: Pacific Steel + Recycling

Company Address: 819 EIK Street Rock Springs

Phone Number: 307-382-7970

Fax Number: 307-382-7972

E-Mail Address: mark\_price@pacific-steel.com

\*Salvage operations to begin, Date: 1/5/26 Completed by Date: 2/13/26

\*Must be completed otherwise the bid will be considered non-responsive.

SWEETWATER COUNTY  
SOLID WASTE DISPOSAL DISTRICT NO. 1  
WHITE GOODS AND SCRAP METAL SALVAGE

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**BID PROPOSAL**

ITEM	ESTIMATED QUANTITY	UNIT PRICE	PURCHASE PRICE
White goods and Scrap metal	Approximately 1500 tons	110.65/MT	\$165,975

Submitted by: Name: Nolan Kessel Title: Buyer  
Signature: Nolan Kessel  
Company Name: Western Metals Recycling LLC  
Company Address: 7400 W 21200 N, Plymouth, UT 84330  
Phone Number: 801 518 7905  
Fax Number: N/A  
E-Mail Address: Nolan.Kessel@wmrecycling.com

\*Salvage operations to begin, Date: Dec 10, 2025 Completed by Date: Jan 10, 2025  
\*Must be completed otherwise the bid will be considered non-responsive.

SWEETWATER COUNTY  
SOLID WASTE DISPOSAL DISTRICT NO. 1  
WHITE GOODS AND SCRAP METAL SALVAGE

C. BID PROPOSAL  
Page 1

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**BID PROPOSAL**

ITEM	ESTIMATED QUANTITY	UNIT PRICE	PURCHASE PRICE
White goods and Scrap metal	Approximately 1500 tons	\$95	\$142,500

Submitted by: Name: Kelly Mann Title: Manager

Signature: Kelly M

Company Name: Steed Metals Rock Springs

Company Address: 3029 Killpecker Dr. Rock Springs, WY 82902

Phone Number: 307-362-7680 307-922-1423

Fax Number: \_\_\_\_\_

E-Mail Address: kelly@steedmetals.com

\*Salvage operations to begin, Date: when bid is awarded Completed by Date: within 30 days  
\*Must be completed otherwise the bid will be considered non-responsive.



November 14, 2025

Mr. Dan Chetterbock, General Manager  
Sweetwater County Solid Waste Disposal District No. 1  
P.O. Box 1493  
Rock Springs, WY 82902

RE: 2025 Cost Proposal for Title V Reporting Activities for the Rock Springs Landfill, Sweetwater County, Wyoming

Dear Mr. Chetterbock:

Trihydro Corporation (Trihydro) appreciates the opportunity to submit this proposal to perform routine activities applicable to the Title V Operating Permit (P0029400) for the Rock Springs Landfill (Landfill) issued by the Wyoming Department of Environmental Quality, Air Quality Division (WDEQ/AQD) on January 4, 2022. A detailed cost estimate and a description of activities and assumptions is provided as Attachment A.

The scope of work for this project includes the following:

- Preparation of the 2025 Annual Compliance Certification Report, to be submitted by January 31, 2026.
- Non-methane organic compound (NMOC) emissions rate modeling to verify the rate is below the reporting threshold. (We do not anticipate the District needing to report again until 2028.)
- Landfill gas and particulate emissions modeling and preparation of the related 2025 Annual Emissions Inventory, to be submitted by March 1, 2026.
- Greenhouse gas emissions modeling and preparation of the Annual Greenhouse Gas Summary Report for submittal to EPA by March 31, 2026 and to WDEQ/AQD within 60 days of submittal to EPA.

Our total proposed project cost is \$5,592, and all services will be provided on a time and materials basis. If acceptable, please acknowledge in the signature block below that the work will be contracted between December 1, 2025 and May 31, 2026, with services to be performed in accordance with our General Basic Agreement – Engineering and Consulting Services 07-007BA-E, March 12, 2007. Please retain a copy for your records and email the signed copy to Autumn Bainer at [abainer@trihydro.com](mailto:abainer@trihydro.com). If you have any



Mr. Dan Chetterbock

November 14, 2025

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questions or require additional information regarding this proposal and/or contracts, please do not hesitate to contact me at (307) 745-7474.

**Acknowledgement:**

**Authorized By:** \_\_\_\_\_

**Authorized Date:** \_\_\_\_\_

Sincerely,

Trihydro Corporation

Caroline Brewer, P.G.  
Project Manager/Senior Geologist

P9999-025-0351

Attachment

**ATTACHMENT A**

**COST ESTIMATE, ACTIVITIES, AND ASSUMPTIONS  
FOR 2026 TITLE V REPORTING ACTIVITIES**

**ATTACHMENT A. COST ESTIMATE, ACTIVITIES, AND ASSUMPTIONS  
FOR 2026 TITLE V REPORTING ACTIVITIES  
ROCK SPRINGS LANDFILL, SWEETWATER COUNTY, WYOMING**



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
<b>Task 1</b> Rock Springs Landfill, Title V Reporting				
<b>Activities</b>				
- Project management and coordination with the District and WDEQ/AQD and EPA.	Professional Level 10	\$206	6	\$1,236
- Preparation of Annual Compliance Certification Report by January 31, 2026.	Professional Level 8	\$176	12	\$2,112
- LandGEM modeling for evaluation of 2025 NMOC emissions rate.	Professional Level 5	\$133	15	\$1,995
- Emissions modeling and preparation of Annual Emissions Inventory for submittal by March 1, 2026.	Administrative 3	\$83	3	\$249
- Greenhouse gas modeling and preparation of the 2025 Annual Greenhouse Gas Summary, to be submitted to EPA by March 31, 2026.				<b>\$5,592</b>
- Submittal of the 2025 Annual Greenhouse Gas Summary to WDEQ/AQD within 60 days of submittal to EPA.				
<b>Assumptions</b>				
- Trihydro will be able to upload data and documents to WDEQ/AQD and EPA electronic reporting systems without issue.	Equipment			\$0
- The District can provide concise information regarding waste stream and vehicle use for 2025.	Lodging			\$0
- Preparation of an Annual NMOC Emission Rate Report will not be required until 2028 because the reporting threshold will not be met.	Per Diem			\$0
- Reporting for greenhouse gas emissions will be required this year for the first time.	Fleet Vehicle			\$0
				<b>\$0</b>
				<b>Expenses</b>
				<b>\$0</b>
				<b>Subcontractors</b>
				<b>\$0</b>
				<b>Activity Task 1 Subtotal</b>
				<b>\$5,592</b>

	TOTAL
Task 1 Rock Springs Landfill, Title V Reporting	\$5,592
	<b>GRAND TOTAL</b>
	<b>\$5,592</b>

Abbreviations:

District = Sweetwater County Solid Waste Disposal District #1

EPA = Environmental Protection Agency

NMOC = Non-Methane Organic Compound

WDEQ/AQD = Wyoming Department of Environmental Quality, Air Quality Division