

Sweetwater County Solid Waste Disposal District #1

Meeting Location: 2nd floor conference room
Sweetwater Co Health and Human Services Building
333 Broadway St
Rock Springs WY 82901
(307) 352-6869

September, 14 2026

Agenda

Business

1. Call to order
2. Additions or changes to the Agenda
3. Approval of the Agenda
4. Additions or changes to the Minutes
5. Approval of the Minutes
6. Public Comment or Petitions
7. Manager's Report

Presenter

Chairman
Chairman
Chairman
Chairman
Chairman
Chairman
Landfill Manager

Action Items:

- **Consideration to Put the Used 2012 Chevy Silverado Pit Inspector Truck Out for Auction**
 - **Suggested Motion** - I move to declare the 2012 Chevy Silverado Pit Inspector Truck owned by the district as Surplus and put it up for auction on October 1st 2026 at 12pm MST.
- **Consideration to Approve a Branch Chipping RFP from a Company of the Boards Choosing.**
 - **Suggested Motion** – I move to accept the RFP from (*agreed upon company*) for the chipping of the branch pile at Rock Springs Landfill
- **Consideration to Accept New Insurance Rates from Sweetwater County**
 - **Suggested Motion** – I move to accept the new insurance rates as provided by Sweetwater County.
- **Consideration to purchase a KL 9000 barrier lift from Kenco**
 - **Suggested Motion** – I move to approve the quote from Kenco for the purchase of a KL 9000 barrier lift for use at the Rock Springs Landfill.

- **Consideration to Approve The Trihydro Proposal for Title V Routine Reporting and Tier 2 Investigaion**
 - **Suggested Motion** – I move to approve the proposal from Trihydro for Title V Reporting.

Non-Action Items:

- **Recycling Center Committee Discussion Items**
- **HDR Master Plan Questions or Feedback**
- **Biochar Creators**
- **Shredded Tire Rate and State Tire Rate Discussion and Thoughts**

Updates:

- RSLF received WDEQ Oscar award at WSWRA Conference
- Stellar Scale and I spoke at WSWRA about digital landfills and future landfill tech
- Invited to Montana Solid Waste Conference to speak about digital landfills
- Governor spoke about our press release when he visited the Xscindo facility
- Our data and press release are currently being used to start an Xscindo plant in the UK
- RSLF was chosen by WDEQ to be part of a pilot program for annual reporting
- I was nominated for City/County chair on the WSWRA board
- I gave a 60-minute interview to Carlson GPS about how we are using their software in our landfill and our landfill compaction pilot program.
- Phil Stanton meeting
- State tire rates and WDEQ tire report
- Waste handler meeting
- Trunk or Treat for battery recycling and district expansion education
- Usage Reports

8. New Business

9. Old Business

10. Financial Statement

Treasurer

11. Approval of Financial Statement and Payment of Vouchers

Chairman

12. Executive Session as Needed

13. Adjournment

Chairman

Sweetwater County Solid Waste Disposal District #1
PO BOX 1493 Rock Springs WY 82901
(307) 352-6869

August 10, 2026, Board Meeting Minutes

The Chairwoman called the meeting to order at 5:34 PM on August 10, 2026, in the 2nd floor conference room of the Sweetwater Co. Health and Human Services Building, 333 Broadway St, Rock Springs, Wyoming.

In Attendance:

Ms. Celeste Black
Ms. Larissa Apel
Mr. Colby Moss
Mr. Gene Legerski

Absent:

Mr. Devon Brubaker

Others Present:

Mr. Dan Chetterbock
Mr. Andrew (“Drew”) Varley
Mr. John P. Fritz (teleconferenced)
Mr. Jon Aimone
Mr. Joe Augustini

General Manager, Rock Springs Landfill
Summit Accounting Services, P.C.
Hathaway & Kunz, LLP
Tire Den
Tire Den

Additions or changes to the Agenda: None.

Agenda: Mr. Legerski moved to approve the agenda; Mr. Moss seconded. Motion carried.

Additions or changes to the Minutes: None.

Minutes: Ms. Apel moved to approve the minutes; Mr. Moss seconded. Motion carried.

Formal and/or Informal Petitions from the Floor: Mr. Aimone and Mr. Augustini attended to speak in support of the District’s efforts at tire disposal. Mr. Chetterbock inquired whether it was more efficient to have businesses shred tires prior to delivering them to the landfill, and Mr. Aimone and Mr. Augustini noted it would be logistically difficult to do so.

Manager’s Report:

- **Action Items:** 1) Mr. Chetterbock requested approval of the Church & Dwight agreement, attached hereto as **Exhibit A**, noting the potential concern that it requires the District to waive governmental immunity. Mr. Legerski moved to approve the agreement, to be modified to include no waiver of governmental immunity; Ms. Apel seconded. Motion carried. 2) Mr. Chetterbock noted the 1.5% raise for non-exempt District employees to adjust non-exempt salary ranges for inflation post-COVID which was tabled in the July 2026 meeting, requesting approval of the motion. Mr. Legerski moved to remove the 1.5% raise discussion from table; seconded by Ms. Apel. Motion carried. Ms. Apel proposed a flat hourly rate increase for non-exempt District employees of \$0.50 per hour. Mr. Legerski moved to approve a \$0.50

per hour flat raise to all non-exempt District employees, effective August 1, 2026; Ms. Apel seconded. Motion carried. 3) Mr. Chetterbock requested approval for the Trihydro 2026 Site Analysis attached hereto as **Exhibit B**. Ms. Black inquired whether the reduced price was due to prior use of Trihydro for this service, and Mr. Chetterbock confirmed. Ms. Apel moved to approve the Trihydro 2026 Site Analysis; Mr. Moss seconded. Motion carried. 4) Mr. Chetterbock requested approval of the tire reclaim one-year shredding contract. Mr. Legerski asked whether fuel costs were always included, and Mr. Chetterbock noted it is only for fuel used on site. Ms. Apel moved to approve the contract; Mr. Legerski seconded. Motion carried.

- **Non-Action Items:** 1) Mr. Chetterbock discussed new options for organic waste disposal, including an initial conversation he had with Utah State University employees who were able to create a kiln to burn this waste to char, then use the char in various ways. Mr. Legerski recommended contacting the Soil Conservation Service as part of his research. Ms. Apel asked whether this was an option for branches, and Mr. Chetterbock noted it was. 2) Mr. Chetterbock updated the Board on car damage to the rental vehicle, and asked whether the Board would like it to be contested further. The Board requested Mr. Chetterbock do so. 3) Mr. Chetterbock noted that increased litter is occurring at the landfill due to unsecured loads, and requested authority to begin public comment on adopting a higher unsecured fee of \$25 per unsecured load. The Board approved and directed that a District policy be drafted and proposed regarding secured loading and fines for noncompliance.
- **Updates:** 1) Mr. Chetterbock updated the Board that the temporary hire has been completing various projects cleaning up litter around fences and ditches. 2) Mr. Chetterbock noted how the District was included in a national engineering journal. 3) Mr. Chetterbock discussed that the roll-off truck was placed in service. 4) Mr. Chetterbock noted that he is continuing to request updates from the Recycle Center committee. 5) Mr. Chetterbock noted that the branch pile RFP was sent out and will be due on August 31, 2026. 6) Mr. Chetterbock updated on the concrete grinding RFP, which will be posted soon, but he has heard from some interested parties. 7) Mr. Chetterbock discussed that he will be attending the WSWRA Conference in Gillette with some District employees. 8) Mr. Chetterbock discussed that the HDR Master Plan will be completed by August 18, 2026, and that HDR identified some grant money available should the District take over the Recycle Center. 9) Mr. Chetterbock discussed the Church & Dwight waste acceptance.

New Business: 1) Ms. Black requested new signage for the road as you approach the landfill. Mr. Chetterbock will replace the sign. 2) Ms. Apel asked whether the traffic control position could be rotated through to encourage role longevity. Mr. Chetterbock noted that he has analyzed high traffic times, rotating the traffic control people out to other positions during down time.

Old Business: None.

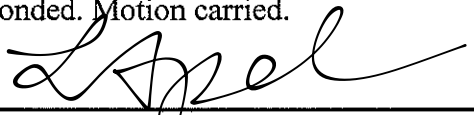
Financial Statement/Payment of Vouchers: Mr. Varley summarized the District's current financial report. Ms. Apel moved to accept financials as presented by Summit Accounting Services, P.C.; Mr. Moss seconded. Motion carried.

Executive Session: Mr. Legerski moved to enter executive session for consideration of personnel at 6:16 PM; Ms. Apel seconded. Motion carried. Ms. Apel moved to exit executive session at 6:33 PM; Mr. Moss seconded. Motion carried. Ms. Apel moved to proceed as discussed in executive session; Mr. Legerski seconded. Motion carried.

Adjournment: Mr. Legerski moved to adjourn; Ms. Apel seconded. Motion carried.



Chairwoman



Secretary/Treasurer

DONATION OF NON-CONFORMING/OBSOLETE MATERIAL AGREEMENT

This DONATION OF NON-CONFORMING/OBSOLETE MATERIAL AGREEMENT, dated as of July 22, 2026 (this “**Agreement**”), is entered into between Church & Dwight Co., Inc., a Delaware corporation, with its principal place of business at 500 Charles Ewing Boulevard, Ewing, NJ 08628 (“**Donor**”), and Sweetwater County Solid Waste Disposal District #1 Rock Springs Landfill, with its principal place of business at 50 Co. Rd. 64 Rock Springs, WY 82901 (“**Recipient**”, and together with Donor, the “**Parties**”, and each, a “**Party**”).

1. **DONATION; USE.** Subject to the terms and conditions of this Agreement, Donor shall donate to Recipient, and Recipient shall accept from Donor, free of charge, certain sodium bicarbonate and powdered laundry detergent materials (as more fully described on Schedule A, the “**Non-Conforming Materials**”); such Non-Conforming Materials to be used exclusively for the restoration of contaminated landfill ponds.

2. **DELIVERY.** The Non-Conforming Material will be delivered in the volume/containers set forth on Schedule A. Donor shall deliver the Non-Conforming Material to Recipient’s facility located at 50 Co. Rd. 64 Rock Springs, WY 82901 at no cost to Recipient. Donor shall arrange and pay for all freight, shipping, delivery, handling, special packaging, insurance and all other charges related to the transportation of the Non-Conforming Material to Recipient’s facility. Title and risk of loss to the Non-Conforming Material shall pass to Recipient upon delivery at Recipient’s facility.

3. **DISCLAIMER OF WARRANTIES.** DONOR MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE NON-CONFORMING MATERIAL, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; (C) WARRANTY OF TITLE; OR (D) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. THE NON-CONFORMING MATERIAL IS DONATED TO RECIPIENT AS-IS WITHOUT RECOURSE AGAINST DONOR. ALL WARRANTIES ARE EXPRESSLY DISCLAIMED.

4. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL DONOR BE LIABLE FOR ANY DIRECT, CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION THE DONATION OF THE NON-CONFORMING MATERIAL OR ITS USE, WHETHER OR NOT THE POSSIBILITY OF SUCH DAMAGES HAS BEEN DISCLOSED IN ADVANCE TO RECIPIENT OR COULD HAVE BEEN REASONABLY FORESEEN BY RECIPIENT, REGARDLESS OF THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, RECIPIENT ASSUMES ALL RISK AND LIABILITY ASSOCIATED WITH THE RECEIPT AND USE OF THE NON-CONFORMING MATERIAL, WHICH MAY BE “HAZARDOUS MATERIAL” AS

DEFINED IN 49 CFR 171.8. IF MATERIAL IS FOUND TO BE HAZARDOUS RECIPIENT RESERVES THE RIGHT TO REJECT THE MATERIAL

5. RELEASE; INDEMNIFICATION. RECIPIENT, FOR ITSELF AND ITS OFFICERS, DIRECTORS, REPRESENTATIVES, EMPLOYEES, AFFILIATES, SUBSIDIARIES, SUCCESSORS AND ASSIGNS, HEREBY:

- a. RELEASES AND FOREVER DISCHARGES DONOR AND ITS OFFICERS, DIRECTORS, REPRESENTATIVES, EMPLOYEES, AFFILIATES, SUBSIDIARIES, SUCCESSORS AND ASSIGNS ("RELEASEE(S)"), OF AND FROM ANY AND EVERY CLAIM, DEMAND, RIGHT OR CAUSE OF ACTION, OF WHATEVER KIND OR NATURE, ARISING FROM OR RELATING TO THE NON-CONFORMING MATERIAL AND/OR ITS USE; AND
- b. AGREES TO INDEMNIFY AND SAVE HARMLESS RELEASEES FROM ANY AND EVERY CLAIM OR DEMAND OF ANY KIND AND CHARACTER ARISING FROM THE NON-CONFORMING MATERIAL AND/OR ITS USE.

6. COMPLIANCE WITH LAWS. Recipient shall at all times comply with all laws, rules and regulations applicable to this Agreement, Recipient's performance of its obligations hereunder and Recipient's use of the Non-Conforming Material.

7. CHOICE OF LAW-; WAIVER OF SOVEREIGN IMMUNITY.

- a. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Wyoming without giving effect to any choice or conflict of law provision or rule.
- b. Recipient, for itself and on behalf of its officers, directors, representatives, employees, affiliates, subsidiaries, successors, and assigns, hereby irrevocably and unconditionally waives, to the fullest extent permitted by applicable law, any and all rights, benefits, protections, defenses, and immunities it may have or hereafter acquire under the Wyoming Governmental Claims Act (Wyo. Stat. § 1-39-101 et seq.), or under any other federal, state, or local statute, regulation, constitutional provision, common law doctrine, or principle of sovereign immunity, governmental immunity, or similar immunity, in connection with any suit, action, proceeding, claim, demand, or enforcement action of any kind arising out of, relating to, or in connection with this Agreement, including, without limitation, any claim to enforce or arising under the release, indemnification, and hold harmless obligations set forth in Section 5 hereof. This waiver shall extend to any defense, objection, or limitation on liability, damages, or remedies that Recipient could otherwise assert by reason of its status as a governmental entity, political subdivision, or public body.

8. **NOTICES.** All notices or other communications under this Agreement shall be in writing and sent by mail, overnight courier or facsimile, to (a) Donor at its first address written above attention: General Counsel, or (b) Recipient at its first address written above, or to such other address as one Party may later specify to the other Party in writing.

9. **ASSIGNMENT.** This Agreement shall be binding upon the successors and assigns of the Parties; provided, however, Recipient shall not assign this Agreement without the prior written consent of Donor.

10. **MISCELLANEOUS.** This Agreement constitutes the complete agreement of the Parties concerning the donation of Non-Conforming Material, and supersedes all other prior or contemporaneous agreements between the Parties, whether written or oral, on the same subject. This Agreement is expressly limited to the terms of this Agreement and the terms of this Agreement shall prevail over any terms or conditions contained in any order or other document issued by Recipient. No waiver or modification of this Agreement shall be valid unless in writing and executed by Recipient and Donor.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above by their respective officers thereunto duly authorized.

CHURCH & DWIGHT CO., INC.

SWEETWATER COUNTY SOLID
WASTE DISPOSAL DISTRICT #1

By: _____

Name:

Title:

By: _____

Name:

Title:

Schedule A
Non – Conforming Material

Material	Container Type/Volume
Sodium Bicarbonate	Super Sack
Sodium Bicarbonate	50# Bag
Sodium Bicarbonate	25KG Bag
Powdered Laundry Detergent	Super Sack



July 31, 2026

Mr. Dan Chetterbock, General Manager
Sweetwater County Solid Waste Disposal District No. 1
P.O. Box 1493
Rock Springs, WY 82902

RE: Annual Capacity Audit
Rock Springs Landfill, Sweetwater County, Wyoming

Dear Mr. Chetterbock:

Trihydro Corporation (Trihydro) appreciates the opportunity to provide Sweetwater County Solid Waste Disposal District No. 1 (District) a proposal for professional services to complete an annual capacity audit for the Rock Springs Landfill that includes a survey of the existing landfill and surrounding District property, quantify remaining permitted landfill airspace, and onsite soil stockpile volumes. The following information summarizes Trihydro's project understanding, approach, cost proposal, and schedule for these services.

PROJECT SCOPE OF WORK

Trihydro's proposed scope of work for these tasks is outlined below. Detailed costs, activities, and assumptions are included in Attachment A.

Task 1: Project Management

This first task consists of coordinating the project team, reviewing the project status, and communicating with District representatives.

Task 2: Site Survey

To record the current 2026 site elevations, Trihydro is proposing to survey the municipal solid waste landfill, industrial landfill, and future soil borrow area/stockpile area south of the permitted site totaling approximately 350 acres. The survey will be completed by a small, unmanned aircraft system (sUAS) in a single day. Additional areas can be surveyed during this mobilization based on direction from the District.

Task 3: Report of Findings

Trihydro will generate a surface of the site based on the 2026 aerial survey. This surface will be available for use in comparison to surfaces generated from future aerial surveys. The airspace utilization factor (AUF) and site life projections will be calculated using a comparison to the 2025 survey data. Remaining airspace for constructed and undeveloped cells, quantities of available operational soils, and quantities of existing soil stockpiles will be calculated.

Trihydro will summarize these findings into a letter report detailing the current MSW landfill airspace and available operational soils summary.



Mr. Dan Chetterbock
July 31, 2026
Page 2

PROJECT COST ESTIMATE

Trihydro's cost estimate to complete the work described above is \$13,992. A detailed breakdown of our estimated budget for the Tasks is provided in Attachment A. Our cost estimate is based on the labor rates of those professionals assigned to the project team. This work will be performed on a time and material basis in accordance with Trihydro's Standard Schedule of Charges included as Attachment B. In the event scope changes arise during execution of the project, we will be prepared to discuss these with the District and determine an appropriate path forward.

PROJECT SCHEDULING

Trihydro is available to commence work on this project immediately upon receipt of your acceptance of this proposal. Work will be performed in accordance with the terms and conditions of the General Basic Agreement for Engineering and Consulting Services, 07-007BA-E, dated March 12, 2007. We can complete the survey within three weeks, not including any weather interruptions.

If this proposal is acceptable to the District, please sign, date, and return a scanned copy to Trihydro at the email provided below.

Client Signature: _____

Date Signed: _____

We appreciate the opportunity to continue to assist the District with this project and look forward to hearing back from you soon. If you have any questions, or require additional information, please do not hesitate to contact me at (307) 745-7474 or by email at rswanson@trihydro.com.

Sincerely,
Trihydro Corporation

Ryan Swanson, P.E.
Project Manager

P9999-026-0356

Attachment

ATTACHMENT A

**ACTIVITIES, ASSUMPTIONS, AND COST ESTIMATE
2026 ANNUAL CAPACITY AUDIT**

ATTACHMENT A. ACTIVITIES, ASSUMPTIONS, AND COST ESTIMATE
2026 ANNUAL CAPACITY AUDIT



Activity		Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
1	Project Management	Professional Level 11	\$221	1	\$221.00
		Professional Level 8	\$176	4	\$704.00
	Activities:				
	- Project management and coordination with the District.				
	- Project correspondence with the District.	Labor			\$925.00
	Assumptions:				
	- No progress meetings are needed for this project.				
	- No site visits outside of survey are needed for this project.				
		Activity 1 Subtotal			\$925.00

ATTACHMENT A. ACTIVITIES, ASSUMPTIONS, AND COST ESTIMATE
2026 ANNUAL CAPACITY AUDIT



Activity		Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
2	Survey	Professional Level 8	\$176	6	\$1,056.00
		Professional Level 4	\$121	12	\$1,452.00
		Technical Level 4	\$102	65	\$6,630.00
		Labor			\$9,138.00
		Equipment	1	470	\$470.00
		Travel	0.760	450	\$342.00
		Per Diem	\$68	2	\$136.00
		Hotel	120	1	\$120.00
		Expenses			\$1,068.00
		Activity 2 Subtotal			\$10,206.00

Activities:

- Conduct site survey using sUAS and GPS survey technologies.
- Process flight image and provide DTM and 1-foot contours.
- Collect a minimum of 12 GCPs to verify DTM accuracy.
- Imagery collected will be used to generate Ortho imagery and DTMs for the site with 3-inch resolution.
- Collect known control points using GPS survey.

Assumptions:

- No permit boundary markers or survey control points need set.
- Survey will encompass approximately 350 acres.
- Survey will be completed with no snow cover present.

**ATTACHMENT A. ACTIVITIES, ASSUMPTIONS, AND COST ESTIMATE
2026 ANNUAL CAPACITY AUDIT**



Activity		Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
3	Report of Findings	Professional Level 11	\$221	1	\$221.00
		Professional Level 8	\$176	4	\$704.00
		Professional Level 4	\$121	16	\$1,936.00
	Activities:				
	- Generate a digital surface of the 2026 existing conditions. - Calculate current airspace volumes. - Calculate available site soils within the remaining MSW cell development and existing stockpiles. - Provide report and figures summarizing MSW landfill airspace, airspace utilization, and available soils. - Provide electronic data files and digital report upon completion of the analysis.		Labor		
Assumptions:					
- The District will provide weight tickets for received waste in the period analyzed in excel, csv, or other usable electronic format. - The District will provide one set of comments to the draft documents. - No formal presentation or meeting will be required.					
Activity 3 Subtotal					\$2,861.00

		Trihydro Total	Add Client Info	TOTAL
Task 1	Project Management	\$925	\$0	\$925
Task 2	Survey	\$10,206	\$0	\$10,206
Task 3	Report of Findings	\$2,861	\$0	\$2,861
Total		\$13,992	\$0	\$13,992

ATTACHMENT B

TRIHYDRO STANDARD SCHEDULE OF CHARGES

TRIHYDRO STANDARD SCHEDULE OF CHARGES

JANUARY 1, 2026 - DECEMBER 31, 2026 ^{1, 2, 3}

<u>PERSONNEL</u>	<u>UNIT RATE</u> ^{4, 5}
Senior Principal -----	265.00/hour
Principal-----	248.00/hour
Project Principal-----	237.00/hour
Technical Specialist 4 -----	286.00/hour
Technical Specialist 3 -----	271.00/hour
Technical Specialist 2 -----	256.00/hour
Technical Specialist 1 -----	246.00/hour
Professional Level 12 -----	237.00/hour
Professional Level 11 -----	221.00/hour
Professional Level 10 -----	206.00/hour
Professional Level 9 -----	191.00/hour
Professional Level 8 -----	176.00/hour
Professional Level 7 -----	161.00/hour
Professional Level 6 -----	146.00/hour
Professional Level 5 -----	133.00/hour
Professional Level 4 -----	121.00/hour
Professional Level 3 -----	110.00/hour
Professional Level 2 -----	101.00/hour
Professional Level 1 -----	92.00/hour
Technician Level 8 -----	142.00/hour
Technician Level 7 -----	132.00/hour
Technician Level 6 -----	122.00/hour
Technician Level 5 -----	112.00/hour
Technician Level 4 -----	102.00/hour
Technician Level 3 -----	92.00/hour
Technician Level 2 -----	82.00/hour
Technician Level 1 -----	72.00/hour
Administrative 4 -----	93.00/hour
Administrative 3 -----	83.00/hour
Administrative 2 -----	73.00/hour
Administrative 1 -----	60.00/hour
<u>EXPENSES</u>	
Subcontracts (Labor, Equipment and Services) -----	Cost + 10%
Shipping (i.e. Documents, Equipment, Supplies) -----	Cost
<u>TRAVEL EXPENSES</u>	
Meal Per Diem ^{6, 7} -----	\$68/day/person
Airline Tickets -----	Cost
Hotel/Motel -----	Cost
Rental Vehicle -----	Cost
<u>FIELD EXPENSES AND EQUIPMENT</u>	
Consumable Field Supplies -----	Cost + 10%
Rental Equipment -----	Cost + 10%
Purchased Equipment -----	Cost + 10%
Company Field Instruments, Equipment, Vehicles, etc. -----	See Project-Specific Cost Estimate
Consumable Field Supplies and PPE -----	See Project-Specific Cost Estimate
Company Vehicles (daily) ⁸ -----	\$110/day min or 76 cents/mile
Company Vehicles (monthly) -----	Cost + fuel cost

1. An annual escalation rate less than or equal to 5% will be applied to these rates for multi-year projects and contracts.
2. Payment of invoices shall be due within 30 days; delinquent amounts due shall accrue a late charge of 1 1/2% per month from date of invoice.
3. The rates in this Schedule of Charges are subject to change on December 31, 2026.
4. The above charges include fringe benefits, overhead and profit. No multiplier is used for billing.
5. Expert testimony services, including but not limited to preparing for and time spent in depositions, arbitration or trial testimony, shall be charged at 3.0 times the individual's billing level. Other expert technical consulting services, including but not limited to research, review, evaluation, and preparation of expert technical opinions and deliverables, shall be charged at 2.0 times the individual's billing level.
6. Any international travel meal per diem will be at cost.
7. Per diem is subject to the CONUS GSA standard rate. Per diem as such will be subject to change throughout the year based on GSA guidance.
8. Minimum charge of \$110/day. Daily mileage exceeding 145 miles is charged at the IRS rate per mile and will be subject to change throughout the year based on IRS guidance.

