

Sweetwater County Solid Waste Disposal District #1

Meeting Location: 2nd floor conference room
Sweetwater Co Health and Human Services Building
333 Broadway St
Rock Springs WY 82901
(307) 352-6869

October, 13 2025

Agenda

Business

1. Call to order
2. Additions or changes to the Agenda
3. Approval of the Agenda
4. Additions or changes to the Minutes
5. Approval of the Minutes
6. Formal and/or informal petitions from the floor
7. Manager's Report

Presenter

Chairman
Chairman
Chairman
Chairman
Chairman
Chairman
Landfill Manager

Action Items:

- Motion to Ratify Tire Reclaim Tire Shredding
- Motion to Approve the Hiring of Rylan Shaw (Pit Inspector)

Non-Action Items:

- Thermal Camera Discussion
- Jacobs Engineering Discussion

Updates:

- Cell 4 Updates
- HDR Waste Sort & Fill Planning
- District Expansion
- Water Truck Grant
- Tire Reclaim Facility Visit & Partnership
- WYDEQ Compost Class
- Point of Rocks Cleanup
- BLM Land Patent
- Switched to Tri State for Oil Recycling

- Perimeter Fence Fully Repaired
- RFID Tags Begin This Week
- Cardboard Recycling Can Options
- Metal Pile Bids
- Usage Reports

8. New Business

9. Old Business

10. Financial Statement

Treasurer

11. Approval of Financial Statement and Payment of Vouchers

Chairman

12. Executive Session

13. Adjournment

Chairman

Sweetwater County Solid Waste Disposal District #1
PO BOX 1493 Rock Springs WY 82901
(307) 352-6869

September 8, 2025, Board Meeting Minutes

The Chairwoman called the meeting to order at 5:32pm on September 8, 2025, in the 2nd floor conference room of the Sweetwater Co. Health and Human Services Building, 333 Broadway St, Rock Springs, Wyoming.

In Attendance:

Ms. Celeste Black
Ms. Larissa Apel
Mr. Devon Brubaker
Mr. Gene Legerski

Absent:

Mr. Colby Moss

Others Present:

Mr. Dan Chetterbock
Mr. Andrew ("Drew") Varley
Mr. John P. Fritz

General Manager, Rock Springs Landfill
Summit Accounting Services, P.C.
Hathaway & Kunz, LLP

Additions or changes to the Agenda: None.

Agenda: Ms. Apel moved to approve; Mr. Brubaker seconded. Motion carried.

Additions or changes to the Minutes: None.

Minutes: Ms. Apel moved to approve the minutes; Mr. Legerski seconded. Mr. Legerski abstained. Motion carried.

Formal and/or Informal Petitions from the Floor: None.

Manager's Report:

- **Action Items:** 1) Mr. Chetterbock discussed approving the recycle center web add-in. Mr. Legerski inquired to the term of the agreement, and Mr. Chetterbock proposed one year to start then potentially a longer term moving forward. Mr. Brubaker moved to approve; Ms. Apel seconded. Motion carried, and the approved agreement is attached hereto as **Exhibit A**. 2) Mr. Chetterbock discussed adopting the health insurance premium rates for the District. New rates attached hereto as **Exhibit B**. Ms. Apel moved to approve the rates; Mr. Legerski seconded. Motion carried.
- **Non-Action Items:** 1) Mr. Chetterbock discussed purchasing a new water truck and District pickup. The District discussed the aging status of the existing pickups, and how the new pickup would be implemented and older, but still usable, pickups reallocated to other District employees. The water truck needs to be replaced as the tank is in poor condition, with the interior chipping off and impacting flow. Mr. Legerski recommended stainless steel. Mr. Chetterbock stated that these items were already budgeted for and there was also potential grant funding for the District truck given the age of the truck, it would replace. The District approved Mr. Chetterbock evaluating options for a new District pickup and water truck. 2) Mr.

Chetterbock provided an update to the district expansion. The Board discussed obtaining letters of support from stakeholders, including the trona mines, and asked whether Mr. Chetterbock would like any of the Board to attend the future Commissioner's hearing on the expansion. Mr. Chetterbock discussed his plan to prepare a presentation for it. Mr. Brubaker suggested providing a granular comparison of what Green River citizens are currently paying and what they would pay under the existing Mill levy. 3) Mr. Legerski asked if the District would level various dirt piles. Mr. Chetterbock said he intends to but has been unable to do so because several trucks are down.

- **Updates:** 1) Mr. Chetterbock provided an update on Cell 4 construction, with the northeast corner liner now fully installed. He expects construction to be completed by October. Mr. Brubaker asked for pictures to be posted on social media of the construction updates. The Jacobs engineers stated that they were very impressed with Searle Bros. Construction and, if future projects are needed, they requested using Searle. 2) Mr. Chetterbock discussed the WYDEQ training schedule to occur on September 11, 2025. 3) Mr. Chetterbock updated how during the WSWRA Conference it was clear that batteries remain a problem for other districts. Managers for other landfills are planning visits to the District. Mr. Chetterbock's presentation went well, and there was a lot of interest in the RFID system. Mr. Chetterbock may have identified a vendor for assisting with tire recycling. 4) Mr. Chetterbock updated on his cleanup of the Point of Rocks site, necessary to even access the site given how overgrown sagebrush became. 5) Mr. Chetterbock updated on his progress installing the household hazardous waste area, including fabricating stairs. He also identified options for cardboard waste bins and other specialty bins. 6) Mr. Chetterbock updated on the RFID implementation. 7) Mr. Chetterbock updated on biosolids, including that there will be an update to the District website addressing biosolids receipt. 8) Mr. Chetterbock updated on the number of boulders at the District, and how he will be donating some boulders to a local nonprofit. 9) Mr. Chetterbock discussed the Wamsutter, Wyoming train wreck and the metal that fell out of the train. There was more than \$147,000 in out-of-district waste that the District accepted. 10) Mr. Chetterbock discussed District analytics for usage reports and discussed a potential change to reporting based on information he learned at the WSWRA Conference. 11) Mr. Chetterbock updated on the past month's website usage report.

New Business: None.

Old Business: None.

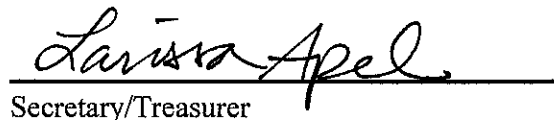
Financial Statement/ Payment of Vouchers: Mr. Varley discussed the financial statement generally, and stated that a check to the Recycling Center was not included in the reporting given it became necessary today. Mr. Legerski moved to approve issuing a check to the Recycling Center; seconded by Ms. Apel. Mr. Brubaker abstained. Motion carried. Ms. Apel moved to accept financials as presented by Summit Accounting Services, P.C.; Mr. Legerski seconded. Motion carried.

Executive Session: None.

Adjournment: Mr. Brubaker moved to adjourn; Mr. Legerski seconded. Motion carried.



Vice Chairman



Secretary/Treasurer



Municipal Media Corp.
 1321 Upland Drive, PMB 1284
 Houston, TX 77043
 Email: sales@recyclecoach.com

SOFTWARE AS A SERVICE (SaaS) AGREEMENT

Client Name: Sweetwater County Solid Waste Disposal District #1	Contact: Dan Chetterbock
Street address (City/State/Zip): Physical 50 County Road 64 Rock Springs, WY 82901	Phone: 307-352-6869 Email: dchetterbock@swcswdd1.com
Accounts Payable Contact: Dan Chetterbock	Email: dchetterbock@swcswdd1.com Phone: 307-352-6869
Does this contract require a PO#? If YES, please provide. Who will provide an updated PO# each year?	Purchase Order Number: Name: Email: Phone:

Payment Summary

Name	Description	Fee Structure	Unit Price
Recycle Coach Web and Mobile App (RC-PLT-WMA)	See Platform details in Schedule A	Included	N/A
What Goes Where (RC-PKG-WGW-SI)	See Package Features in Schedule B	Yearly	\$4961
Total Cash Due for Set Up*		Waived	Waived
Total Cash Due Annually*			\$4961

*Plus applicable Taxes.

Terms and Agreement

Initial Term:	12 month(s)
Billing Start Date:	Upon signature*
Special Terms and Conditions:	• Contract automatically renews annually. • 90-days required to terminate, if terminated after renewal date – pro-rated invoice will be generated from 90-day notice. Send all notices to terminate to: sales@recyclecoach.com • Agreement is subject to the Terms of Use posted on the Recycle Coach website. • Above pricing is not valid if this Agreement is not signed within 90 days. • Payment terms are Net 30 with annual invoicing. • Service not to exceed 40,000 population
Marketing & Communication:	• The main contact agrees to be added to the monthly newsletter communication list which features monthly marketing insights and creative assets you can use. This also includes monthly analytics on resident performance. • Through the e-mail, the contact can opt-out at any time or add other contacts.

*If paying by credit card, a service fee of 4.5% will be added to the total upon processing.

As a Recycle Coach partner:

- You'll ask questions and seek to build value through data and insights. You'll have all the resources you need to help your residents become better recyclers, but it's up to you to use the tool and spread the word. You'll loop us in when you need help or schedule changes, and you'll help keep an open line of communication, whether that be with your CSM or by talking about Recycle Coach within your community.
- We'll adapt to *your* needs and meet you where you are. Our virtual door will always be open for a chat. We'll be busy working to make the Recycle Coach tool better for you and your residents, and we'll be a source of expertise for you within the industry. Empowerment is at the heart of what we do, and we'll share a wealth of resources to make sure you're successful. We'll always make the right decisions for the environment.

Signatures

By signing below, Client and Service Provider acknowledge that they have read the entire Agreement, the attached specific terms and conditions for use of the Services, and agree to be bound by the provisions thereof.

CLIENT

Sweetwater County Solid Waste Disposal District #1

By _____

Name & Title

I am a duly authorized officer, partner or principal with full authority to enter into this Agreement on behalf of Client.

Date _____

(MM/DD/YYYY)

SERVICE PROVIDER

Municipal Media Corp.

By _____

Name & Title

Jeff J. Galad
President

Date _____

(MM/DD/YYYY)

Schedule A

Recycle Coach Web and Mobile App (RC-PLT-WMA)

****All Core Products include the Recycle Coach Web and Mobile App****

Web App:

- Web App is configured to contain any products and add-ons purchased by Client.
- Can be embedded on multiple web pages via a snippet of JavaScript (recycling page, community page, neighborhood websites, etc.).
- Responsive design: adapts to browsers on mobile devices ensuring a smooth user experience configured to their screen size.
- Custom branding: web app can be customized to match your website's color scheme to enhance your brand.
- Content can be displayed in multiple languages with purchase of language add-on.
- Meets accessibility requirements supported by WCAG certificate level AA. The system is audited by accessibility experts certified by the International Association of Accessibility Professionals every two years.
- Compatible with modern Content Management Systems, such as WordPress, Drupal, Webflow, etc.

Mobile App:

- Mobile App can be configured to contain any products and add-ons purchased by Client.
- Available for free download from the Apple App Store and Google Play
- Includes a search function for users to set their location (products purchased will automatically populate)
- Customizable splash screen appears once a location is selected (ie: city logo, etc.)
- Content can be displayed in multiple languages with purchase of language add-on.
- Meets accessibility requirements supported by WCAG certificate level AA. The system is audited by accessibility experts certified by the International Association of Accessibility Professionals.

Onboarding:

Client Provides:

- Any artwork you would like to appear on the mobile app splash screen.

Recycle Coach provides:

- Small snippet of JavaScript to place on as many websites as you desire.
- Dedicated listing in the Recycle Coach mobile app.
- Artwork if you are unable provide any for the mobile app splash screen, created by an in-house designer with up to 3 alterations.
- Recommendations on best practices for web app placement to increase engagement and adoption.
- Access to a Customer Success Manager who will provide a 1:1 kick-off call, training, quarterly check-ins, and ongoing support.

Schedule B

What Goes Where (RC-PKG-WGW-SI)

Material Search:

- Users can search a customizable database of 12+ waste categories, 400+ materials and 15,000+ search terms for localized disposal instructions.
- Mobile App includes image-recognition technology, which allows users to take a picture of an item and see disposal instructions.
- Client can add/edit details to disposal instructions at any time.
- Client can add/edit details such for drop-off locations and events, including links to maps so users can identify the nearest location to them.
- By material, users can customize answers to contain special drawer links with additional local information or resources.

Discovery Zone:

- Users can access our educational Discovery Zone, which includes:
 - Weekly quizzes or polls pulled from our Content Allocation System (CASy) to test users' knowledge of their local waste and recycling program.
 - Blogs
 - Annual Knowledge Survey
 - Onboarding Survey
 - Kids Activity Packets
 - Recycling Fundamentals: a 5-part video series explaining recycling contamination, and how to reduce it. Residents can earn a badge in the mobile app after completing the module.
 - Misunderstood Materials: Ability to highlight the top ten materials that contribute to recycling contamination. Residents can earn a badge in the mobile app after completing the module.

Client Portal:

- Access to a personalized client portal to get detailed stats on web and mobile app usage and adoption, as well as material search statistics.
- Send educational messages to mobile app users, such as recycling tips or to notify about local community events.
- Analytics and Reporting: review over a dozen detailed reporting dashboards.
- Update the What Goes Where tool by editing material categories, disposal instructions, and other details such as drawer links or drop off locations.
- Preview Recycle Coach educational campaigns such as upcoming blogs, quizzes and modules.
- Invite other users in your organization and grant specific permissions.

Onboarding:

Client provides:

- Information outlining the requirements of the What Goes Where tool, including the disposal methods for materials in your area.

- Other info as needed.

Recycle Coach provides:

- Access to our Onboarding Wizard to create an automated disposal database
- Assistance editing details such as drop-off locations, etc.
- Default disposal instructions and images for all materials in the database
- Access to a Customer Success Manager who will provide a 1:1 kick-off call, training, quarterly check-ins, and ongoing support

Marketing Support:

- Includes hundreds of downloadable assets in our client portal including customizable posters, social media assets, templated press releases, web banners, blog posts, and more.



Exhibit B

Sweetwater County
APPROVED
Health Insurance Rates
Calendar Year 2026



Contribution Schedule
Effective 1/1/2026

\$500 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,275.31	\$ 1,109.53	\$ 165.78
Employee & Spouse	\$ 2,575.42	\$ 2,240.62	\$ 334.80
Employee & 1 Dependent	\$ 1,999.17	\$ 1,739.26	\$ 259.91
Employee & more than 1 Dependent	\$ 2,842.11	\$ 2,472.64	\$ 369.47
Family	\$ 3,895.96	\$ 3,389.49	\$ 506.47
\$1,000 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,205.17	\$ 1,108.76	\$ 96.41
Employee & Spouse	\$ 2,433.77	\$ 2,239.07	\$ 194.70
Employee & 1 Dependent	\$ 1,889.21	\$ 1,738.08	\$ 151.13
Employee & more than 1 Dependent	\$ 2,685.78	\$ 2,470.94	\$ 214.84
Family	\$ 3,681.68	\$ 3,387.15	\$ 294.53
\$1,500 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,145.83	\$ 1,120.09	\$ 25.74
Employee & Spouse	\$ 2,313.97	\$ 2,265.73	\$ 48.24
Employee & 1 Dependent	\$ 1,796.19	\$ 1,760.87	\$ 35.32
Employee & more than 1 Dependent	\$ 2,553.57	\$ 2,497.75	\$ 55.82
Family	\$ 3,500.41	\$ 3,425.61	\$ 74.80
\$4,000 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,030.32	\$ 1,030.32	\$ -
Employee & Spouse	\$ 2,080.69	\$ 2,080.69	\$ -
Employee & 1 Dependent	\$ 1,615.14	\$ 1,615.14	\$ -
Employee & more than 1 Dependent	\$ 2,296.11	\$ 2,296.11	\$ -
Family	\$ 3,147.56	\$ 3,147.56	\$ -
\$1,600 HDHP			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,048.70	\$ 964.82	\$ 83.88
Employee & Spouse	\$ 2,117.82	\$ 1,948.41	\$ 169.41
Employee & 1 Dependent	\$ 1,643.95	\$ 1,512.44	\$ 131.51
Employee & more than 1 Dependent	\$ 2,337.10	\$ 2,150.14	\$ 186.96
Family	\$ 3,203.69	\$ 2,947.41	\$ 256.28

DENTAL			
Coverage Level	TOTAL Dental Premium	Cost to County	Employee's Contribution
Employee	\$ 48.60	\$ 40.29	\$ 6.00
Employee & Spouse	\$ 130.91	\$ 108.47	\$ 16.21
Employee & 1 Dependent	\$ 112.72	\$ 93.40	\$ 13.95
Employee & more than 1 Dependent	\$ 112.72	\$ 93.40	\$ 13.95
Family	\$ 178.48	\$ 147.90	\$ 22.08
SPOUSAL HRA PLAN			
Coverage Level	TOTAL Health Premium	Cost to County	Differential
Employee & Spouse	\$ 1,802.79	\$ 1,467.99	\$ 334.80
Family	\$ 2,727.17	\$ 2,220.70	\$ 506.47

Spousal HRA—For employees who are covered under a spouse's group plan, a Spousal HRA plan will reimburse employee for the cost of health insurance premium, co-pays, co-insurance, and prescription costs. Employees who enroll in the SPOUSAL HRA Plan will not be covered through UMR - their only coverage will be through their spouse's plan.

See Enrollment Guide for More Information

VISION			
Coverage Level	TOTAL Vision Premium	Cost to County	Employee's Contribution
Employee	\$ 12.33	\$ 10.73	\$ 1.60
Employee & Spouse	\$ 17.67	\$ 15.37	\$ 2.30
Employee & 1 Dependent	\$ 17.67	\$ 15.37	\$ 2.30
Employee & more than 1 Dependent	\$ 31.64	\$ 27.53	\$ 4.11
Family	\$ 31.64	\$ 27.53	\$ 4.11

Notes:

Health Insurance:

- 5% increase to the following deductible plans: \$500, \$1,000, \$1,500, \$4,000 and High Deductible Health Plan (HDHP)

Dental Insurance:

- 5% increase to premiums

Vision Insurance:

- 3 Year Rate Guarantee

Spousal HRA Premium Rates are based on 70% of the \$500 deductible premium rates

HSA Contribution	
Monthly	Annually
\$ 62.50	\$ 750.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00



Keaton D. West, Chairman

Approved 9/2/2025

Notes:**Health Insurance:**

- 5% increase to the following deductible plans: \$500, \$1,000, \$1,500, \$4,000 and High Deductible Health Plan (HDHP)

Dental Insurance:

- 5% increase to premiums

Vision Insurance:

- 3 Year Rate Guarantee

Spousal HRA Premium Rates are based on 70% of the \$500 deductible premium rates

Keaton D. West, Chairman

Approved 9/2/2025

Sweetwater County
APPROVED
Health Insurance Rates
Calendar Year 2026



Sweetwater County - Lincoln Financial - Life insurance Rates

Effective 1/1/2026 - 2 Year Rate Guarantee

	Basic Employee Life	Basic Emp AD & D	Basic Dep Life	Long Term Disability
Rate	\$2.43	\$0.75	\$0.85per family unit	\$0.334 per \$100 of salary
Benefit	\$ 30,000	\$ 30,000	\$2,000 spouse; \$1,000 dependent	66 2/3% of salary up to a maximum of \$10,000/month
Comment	no change	no change	no change	Premium for LTD plan is increasing from \$.318 per \$100 of salary to \$.334 per \$100 of salary

no change	
Voluntary Life Age Band	Voluntary Life Rates per \$1,000
Under 25	\$0.068
25 - 29	\$0.068
30 - 34	\$0.068
35 - 39	\$0.084
40 - 44	\$0.120
45 - 49	\$0.181
50 - 54	\$0.287
55 - 59	\$0.462
60 - 64	\$0.708
65 - 69	\$1.200
70 - 74	\$2.270
75+	\$2.270

no change
Voluntary AD&D Rates (EE/SP/CH)
\$0.03 per \$1,000

no change
Voluntary Child Life
\$10,000 for \$2.00 per month

Human Resources
Approved by Board: 9/2/2025
Rates Effective: 1/1/2026