SWEETWATER COUNTY SOLID WASTE DISPOSAL DISTRICT NO. 1

INVITATION FOR BID

BRANCH AND WOODY DEBRIS CHIPPING SERVICES

Estimated Quantity	Approximately 12,500 cubic yards
Bid Basis	Lump-sum price for the complete designated stockpile
Finished Material	Maximum nominal particle size of 4 inches minus
Project Location	Rock Springs Landfill, 50 County Road 64, Rock Springs, Wyoming 82901

Sweetwater County Solid Waste Disposal District No. 1 (the "District") is soliciting sealed bids from qualified contractors to furnish all labor, equipment, fuel, materials, supervision, and services necessary to process approximately 12,500 cubic yards of branches, brush, and woody debris located at the Rock Springs Landfill.

The intent of this solicitation is to award a lump-sum contract for completion of the entire project in accordance with the specifications contained herein.

1. PROJECT LOCATION

Rock Springs Landfill

50 County Road 64

Rock Springs, Wyoming 82901

2. SCOPE OF WORK

The successful bidder shall provide all labor, equipment, operators, fuel, maintenance, transportation, supervision, and incidental services necessary to chip or grind approximately 12,500 cubic yards of accumulated branches, brush, and woody debris.

The stated quantity is an estimate of the material currently stockpiled and is provided for bidding purposes. The District does not guarantee the exact cubic-yard quantity.

The Contractor shall be responsible for completing the entire designated existing stockpile covered by this solicitation for the lump-sum bid price.

- Mobilization and demobilization of all necessary equipment.
- Processing all designated branches, brush, and woody debris.
- Providing all loaders, grinders, chippers, support equipment, operators, fuel, and maintenance necessary to perform the work.

- Reprocessing oversized material as necessary to meet the required finished-product specification.
- Maintaining the work area in a safe and orderly condition.
- Performing daily cleanup of the immediate work area.
- Providing fire-prevention and fire-watch activities as specified herein.

3. FINISHED MATERIAL REQUIREMENTS

Processed material shall have a maximum nominal particle size of 4 inches minus.

Material exceeding the required size shall be reprocessed by the Contractor at no additional cost to the District. The District reserves the right to visually inspect the processed material and require reprocessing when the finished material does not reasonably conform to the required specification.

4. MINIMUM PRODUCTION RATE

The Contractor shall maintain an average minimum production rate of 750 cubic yards per working day, unless otherwise approved in writing by the District.

The Contractor shall provide equipment of sufficient capacity, condition, and reliability to maintain the required production rate and complete the project within the required timeframe.

5. PROJECT COMPLETION

The Contractor shall complete all work within 25 calendar days following the District's written Notice to Proceed, unless an alternative completion date is approved in writing by the District. Weather delays, equipment failures, or other circumstances shall be communicated promptly to the District.

6. FIRE PREVENTION AND DAILY FIRE WATCH

Because grinding and chipping woody debris presents an increased fire hazard, the Contractor shall maintain appropriate fire-prevention measures throughout the project.

- Inspect the processing area for signs of fire, sparks, hot material, or smoldering debris during operations.
- Maintain appropriate fire extinguishers and other fire-suppression equipment immediately available at the work site.
- Conduct a fire watch following completion of daily grinding or chipping operations.
- Immediately notify District personnel of any fire, smoldering material, or hazardous condition.
- Comply with applicable fire-prevention requirements and instructions issued by the District.

7. CONTAMINATION AND EQUIPMENT DAMAGE

The material to be processed primarily consists of branches, brush, tree limbs, and similar woody debris. The District does not warrant that the stockpile is completely free of metal, rocks, wire, fencing material, soil, or other foreign objects.

Bidders are responsible for inspecting the stockpile prior to submitting a bid and evaluating the potential for contamination.

The Contractor's lump-sum bid shall include normal wear and tear to grinder or chipper teeth, knives, screens, and other wear components reasonably associated with processing woody debris. The District shall not be responsible for ordinary equipment wear, routine tooth replacement, maintenance, or repair expenses incurred during performance of the work.

If the Contractor encounters an unusually large or readily identifiable foreign object that cannot reasonably be processed, the Contractor shall stop work in the affected area and notify District personnel before proceeding.

No additional compensation for equipment wear, damaged grinder teeth, knives, or similar components will be allowed unless specifically authorized in writing by the District before the additional expense is incurred.

8. CONTRACTOR RESPONSIBILITIES

- Furnish all equipment necessary to complete the project.
- Provide qualified and experienced operators.
- Provide all fuel, lubricants, repairs, maintenance, and consumable materials.
- Comply with applicable federal, state, and local safety requirements.
- Maintain appropriate insurance coverage.
- Be responsible for the safety of its employees, subcontractors, and equipment.
- Coordinate daily operations with the District's designated representative.
- Prevent unnecessary interference with normal landfill operations.

9. PERMITS, AIR QUALITY, AND REGULATORY COMPLIANCE

The Contractor shall be solely responsible for identifying, obtaining, maintaining, and complying with all permits, registrations, approvals, and regulatory requirements applicable to the Contractor's equipment and operations for this project. This includes compliance with all applicable requirements of the U.S. Environmental Protection Agency (EPA), Occupational Safety and Health Administration (OSHA), Wyoming Department of Environmental Quality (WDEQ), including the Air Quality Division, and any other federal, state, or local agency having jurisdiction over the work.

All grinders, chippers, engines, generators, loaders, and other equipment used for the project shall possess any permit, registration, authorization, exemption, or approval required for lawful operation in Wyoming. Where applicable, the Contractor shall be responsible for compliance with Title V air-quality requirements and any temporary, portable, or equipment-specific air-quality permitting requirements.

Prior to mobilization, the successful bidder shall provide copies of applicable permits, registrations, approvals, exemption determinations, or other documentation demonstrating regulatory compliance. Failure to obtain or maintain any required permit or authorization shall not excuse performance, extend the contract time, or entitle the Contractor to additional compensation.

The Contractor shall immediately notify the District of any notice of violation, enforcement action, permit suspension, or other regulatory issue that could affect the Contractor's ability to perform the work. Any fines, penalties, corrective actions, delays, or costs arising from the Contractor's failure to comply with applicable permitting or regulatory requirements shall be the sole responsibility of the Contractor.

10. SITE INSPECTION

Bidders are strongly encouraged to inspect the project site and stockpiled material before submitting a bid. Submission of a bid constitutes acknowledgment that the bidder has had an adequate opportunity to inspect the site, evaluate the material and working conditions, and determine the equipment and resources necessary to complete the project.

Failure to inspect the site shall not constitute grounds for additional compensation after award.

11. BASIS OF BID

This project shall be bid on a lump-sum basis. The bidder shall submit one total price to furnish all labor, equipment, mobilization, demobilization, fuel, maintenance, consumables, supervision, fire protection, cleanup, and incidental expenses required to satisfactorily complete the entire project.

LUMP-SUM BID
Approximately 12,500 cubic yards of branches, brush, and woody debris
TOTAL LUMP-SUM BID: $_____
Amount Written in Words: _____
_____

The estimated cubic-yard quantity is provided solely to assist bidders in evaluating the project. Payment shall be based upon the accepted lump-sum bid and not upon the actual quantity of material processed, provided the Contractor completes the entire designated stockpile included within the project scope.

No adjustment to the contract amount shall be made solely because the actual volume of material is greater or less than the District's estimated quantity unless the District materially changes the scope of work through a written contract amendment or change order.

12. BID PRICE

The lump-sum bid shall include all costs necessary to perform the work. No fuel surcharge, mobilization surcharge, equipment surcharge, grinder-tooth surcharge, or other additional charge will be paid unless specifically authorized through a written change order executed by the District.

13. BIDDER QUALIFICATIONS

Bidders shall have experience performing commercial or municipal grinding, chipping, forestry, land-clearing, or similar woody-debris processing work. The District may request information concerning similar projects, proposed equipment, contractor experience, references, ability to meet the required production rate and completion schedule, insurance, and licensing. Such information may be used solely to determine whether the apparent low bidder is responsive and responsible.

14. AWARD OF CONTRACT

The District intends to award the contract to the lowest responsive and responsible bidder whose bid complies with the requirements of this solicitation and is determined to be in the best interests of the District. This solicitation is not a scored request for proposals.

Price shall be the basis for determining the apparent low bidder after the District determines that the bidder meets all mandatory requirements and is capable of satisfactorily performing the work.

WYOMING RESIDENT CONTRACTOR PREFERENCE. To the extent applicable to this project, the District shall apply the Wyoming resident contractor preference provided by W.S. 16-6-102. If advertisement for bids is required and the preference applies, the contract shall be awarded in accordance with Wyoming law to the responsible certified

Wyoming resident contractor making the lowest bid when that certified resident contractor's bid is not more than five percent (5%) higher than the bid of the lowest responsible nonresident bidder. A bidder claiming the Wyoming resident contractor preference shall hold the certification required by Wyoming law and shall provide evidence of current certification upon request by the District.

The District reserves the right to:

- Reject any or all bids.
- Waive minor informalities or irregularities when permitted by law.
- Request clarification of information submitted with a bid.
- Determine whether a bidder is responsive and responsible.
- Cancel the solicitation when determined to be in the District's best interests.

Clarification shall not permit a bidder to materially alter its bid price or change the substance of its bid after the bid deadline.

15. CONTRACT CHANGES

No change in scope, additional work, or additional compensation shall be authorized unless approved in writing by the District. Verbal instructions or discussions shall not constitute authorization for additional compensation.

16. INSURANCE

Prior to commencing work, the successful Contractor shall provide certificates of insurance satisfactory to the District and maintain all required insurance throughout performance of the contract. The successful bidder shall provide evidence of workers' compensation, commercial general liability, automobile liability, and other coverage appropriate to the work.

17. INDEPENDENT CONTRACTOR

The successful bidder shall perform the work as an independent contractor and shall be solely responsible for its employees, equipment, subcontractors, payroll obligations, taxes, insurance, and compliance with applicable laws.

18. BID SUBMISSION

Bids shall be submitted to the Districts public purchase digital procurement platform.

Instructions to use this platform are included in this bid packet.

Bids must be received by the District no later than October 30th at 2pm MST. Late bids will be rejected.

Bid Due Date: 10/30/2026

Bid Due Time: 2pm MST

Submit sealed bids to:

Sweetwater County Solid Waste Disposal District #1

Public Purchase

Instructions to submit are included with this packet.

19. QUESTIONS / CONTACT

Questions concerning the project, site inspection, or bid documents shall be directed to the District. Any interpretation or material change to the bid documents that affects all bidders should be issued by written addendum.

District Contact: Dan Chetterbock

Phone: 307-352-6869

Email: dan.rslandfill@gmail.com

20. BIDDER ACKNOWLEDGMENT AND SIGNATURE

By signing below, the bidder certifies that it has reviewed the bid documents, has had an opportunity to inspect the project site and material, understands the requirements of the work, and agrees to perform the complete project for the lump-sum price stated in this bid if awarded the contract.

Company Name: _____

Authorized Representative: _____

Title: _____

Business Address: _____

City / State / ZIP: _____

Telephone: _____

Email: _____

Signature: _____

Date: _____

21. ADDENDA ACKNOWLEDGMENT

The bidder acknowledges receipt of the following addenda, if any:

Addendum No.	Date Received	Bidder Initials

END OF BID DOCUMENT

PUBLIC PURCHASE – REGISTRATION INSTRUCTIONS

To begin or continue to receive bid notifications as a current vendor through Public Purchase you **must** complete the two-step registration. Public Purchase is a **free** web-based eProcurement service. Please register as soon as possible so that you have uninterrupted access to the notification of our bids.

REGISTRATION INSTRUCTIONS:

STEP 1: Register with Public Purchase:

Use the link below to begin the registration process. *It can take up to 24 hours for your account to become active.* You will receive an email from notices@publicpurchase.com letting you know your account is activated. Be sure to add this email address to your contacts to avoid the bid notification emails being sent to your junk folder.

https://www.publicpurchase.com/gems/register/vendor/register

If you are already registered with Public Purchase, please proceed directly to step 2.

STEP 2: Register with Sweetwater County Solid Waste Disposal District #1:

1. Once you have received your activation email from Public Purchase log in to www.publicpurchase.com and accept the terms and conditions of use.
2. Click on the "Tools" tab located on the far right of the menu header.
3. On the new list of sub-tabs, click on "Agencies"
4. Search for the agency **Sweetwater County Solid Waste Disposal District #1 -** Make sure the Registration Status field is set to "All"
5. Once you find the result, please click on the [Register] tab on the far right of the agency name.
6. Complete the registration steps with the agency.

View bids on our homepage:
https://www.publicpurchase.com/gems/swcswdd1,wy/buyer/public/home

It is important that this second part of the registration is complete, or you will not receive notifications of upcoming quote opportunities from **Sweetwater County Solid Waste Disposal District #1.** *It is your responsibility to keep the information up to date, particularly the contacts and email addresses.*

If you need any assistance with this process, please contact Public Purchase at support@publicpurchase.com or use their Live Chat during business hours. It can be found in the upper left corner of the web site.